



## IRA Transfer Notification

*To notify Colby College of a charitable distribution directly from your IRA*

Send to:

Colby College  
College Advancement  
173 Main Street, Suite 201  
Waterville, ME 04901  
Email: Staci Johnson, daris@colby.edu

I am pleased to inform you that I requested that my IRA custodian/administrator, \_\_\_\_\_, make a qualified charitable distribution from my Individual Retirement Account to Colby College in the amount of \$\_\_\_\_\_.

Upon receipt of the transfer from my IRA, please send me a written acknowledgment that states the amount of my gift, that confirms that no goods or services were transferred to me in consideration for this gift, and that my gift will not be placed in a donor-advised fund or supporting organization nor in an income producing charitable split interest trust or annuity.

My gift should be allocated to the following purpose:

\_\_\_\_\_  
(If this gift is a payment on an existing pledge, please indicate that in the space above.)

\_\_\_\_\_  
Donor name(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Donor contact information

CIRCULAR 230 NOTICE: Any statements contained herein are not intended or written to be used, and cannot be used, by the recipient or any other taxpayer, for avoiding any penalties that may be imposed by federal tax law.

Revised 12/02/2024